

## Proxy Voting

*Purpose:*

To allow for fair and informed proxy voting.

*Policy:*

The Students' Council shall allow proxy voting in extenuating circumstances.

### A. Proxy Voting without Meeting

- Proxy votes on ASC agenda items shall only be taken if a decision must be made before the next meeting or in emergency situations.
- The President and Executive Director must be informed of all proxy votes before they are put forth to ASC members.
- Proxy votes can only be utilised if regular quorum requirements are met by the ASC.
- Approval of an item must constitute a simple majority.
- A ceiling figure of two thousand dollars (\$2000) shall be imposed on proxy votes.
- All proxy votes must be put forth for consideration to ASC members in writing and verbally with a minimum of twelve (12) hours notice.
- Proxy votes may **NOT** be cast on the following items:
  - review/rescinding ASC positions/impeachments,
  - bylaw amendments, and
  - calling referendum questions.
- A written proposal will accompany the Proxy Voting form with a section for comments.

### B. Proxy Voting for Absent Council Members

- In the event that a Council member is not able to attend a Council meeting, they may send a proxy in their place to act on their behalf.
- The following conditions will apply:
  - the proxy must be a member in good standing of the ASA
  - the proxy must be a member of the constituency that the Council member represents
  - the Executive Director and President must be informed that a proxy will be

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present before the start of the meeting. Also, the presence of the proxy must be approved by Council prior to the proxy being accepted to represent on behalf of the Council member; and

- o the proxy will have the right to vote as a member of Council for that meeting and will be treated in the same manner as any member of Council. It is the responsibility of the absentee Councilor to ensure that his/her proxy is aware of the business discussed as well as the duties and expectations of Council members at meetings.