

ASA Elections

2024 - 2025

Information Package



INTERESTED IN STUDENT GOVERNMENT?

EXECUTIVE POSITION SUMMARIES

PRESIDENT

The President is the Chief Executive Office and primary spokesperson on behalf of Augustana students.

The President attends meetings with stakeholders and ensures good relations. They also guide the work of the Augustana Student Council and have oversight with the ASA's strategic goals and ongoing projects.

VP FINANCE

The VP Finance oversees the creation of an annual budget and ongoing management of ASA finances.

The VP Finance works with ongoing projects and opportunities to diversify the ASA's revenue base.

VP COMMUNICATIONS

The VP Communications is tasked with managing the ASA's social media channels and other communication tools with the overall goal of keeping student members updated and informed.

VP STUDENT LIFE

The VPSL, with the assistance of the Activities Committee, plans and implements social events and wellness programs for the student body.

GET INVOLVED

Being elected as a student representative can improve your leadership experience and help you to gain transferable skills in:

- communication
- problem-solving
- teamwork
- negotiation
- time management
- self-improvement and growth
- knowledge
- contribution
- service to others

WHO CAN I TALK TO IF I HAVE QUESTIONS?

If you are unsure about running or have questions, ask!

Emm Loomis

Deputy Returning Officer
augustanadro@gmail.com

Arlo Grundberg

Executive Director
grundber@ualberta.ca

Current Executives

Contact info available on ASA website

Nominations open January 29 - February 15, 2024 @ 4:00 pm

All Candidates Mandatory Meeting on February 15, 2024 @ 6:00 pm

POSITION SUMMARIES

COUNCIL REPRESENTATIVES

Elected from a variety of constituencies, Council Representatives serve to represent their respective student members.

Responsibilities are to attend all Council meetings and other ASA meetings and training sessions, bring forward any issues that students might have, and to assist with the ongoing mandate of the Augustana Students' Association.

Together, the Executive and Council members are the governance body of the Augustana Students' Council. The mandate is to provide value-based services, advocacy, opportunities for social interaction, and to be responsive to student needs.

COUNCIL POSITIONS

FAQ'S

1. How long is a term on Council?

Your term runs from May 1st - April 30th of the following year.

2. What training commitments do I have?

In April, all newly elected Executive members must attend a training day and any one-on-one training sessions with their counterpart. In the fall, the full Council must attend a weekend of Governance Training.

3. Can I work another job if I am elected?

Yes, if you receive permission from the rest of your team, you may get a part-time job if it doesn't interfere with your ASA duties or present a potential conflict of interest. Although it may seem viable now, you should give serious consideration to adding a job in addition to your commitments with the ASA. This is especially true for Executive positions.

4. What is the time commitment?

Time commitments vary from position to position but at minimum you will be required to attend a weekly Council meeting (held on Wednesdays at 5:30 pm in all semesters), an office hour and a committee meeting.

For Executive positions, the President has a minimum of 7 office hours per week, Vice-Presidents have a minimum of 5 office hours per week, and Council members have one hour.

5. How many classes am I allowed to take?

The President is restricted to taking a maximum of 12 credits in each of the 11 week semesters. There are no restrictions on the other positions although we do not recommend overloading with courses for the other Executive positions.

6. Why am I required to have a minimum GPA?

Being on Council can be demanding, especially for Executive positions. With that in mind, you are a student first so it is important to try and maintain a minimum GPA during your term.

7. How much am I paid?

The President is paid a bursary of \$400/month, \$300/month for each VP, and an honorarium for Council members.

Nominations open January 29 - February 15, 2024 @ 4:00 pm

All Candidates Mandatory Meeting on February 15, 2024 @ 6:00 pm

FAQ's continued

8. Is there a Code of Conduct for student representatives?

Yes, all elected members and hired staff must abide by the ASA Code of Conduct. It can be found on the election website.

9. How long do projects/goals take?

It depends on the type of project or goal that you are working on and with whom. Some projects might take longer if you are working with campus administration or external stakeholders. You may have projects that are passed down from your predecessor. And at the end of your term, you might need to pass a project along to your successor of ASA staff.

10. How do I complete my projects/goals?

After establishing priorities with the rest of the team, the best idea is to create a timeline and work within that. If a project is not completed by the end of your term, you can share the information with your successor so they can carry it on.

11. What previous experience or knowledge would be helpful?

Previous experience is not required but a genuine interest in student governance and a desire to make the student experience better at Augustana will help to keep you engaged and motivated throughout your term.

12. Would I have to go to all events?

Executive members are required to attend all events. Council members are asked to commit 1-2 hours for all major events.

13. Can I still join a student club?

ASA Executive shouldn't be active club members. You are encouraged to attend club events to show support. Council members can join clubs and act in Executive roles.

14. Would I have to travel?

Travel to Edmonton may be required for meetings. Mileage reimbursement will be provided by the ASA or UASU.

15. Who would I report to?

Executive members report to each other, Students' Council, and ultimately to the student body. Augustana Students' Council is responsible to the student membership to abide by the organizational bylaws and policies and to uphold a duty of care for the ASA.

16. If I have questions, who can I talk to?

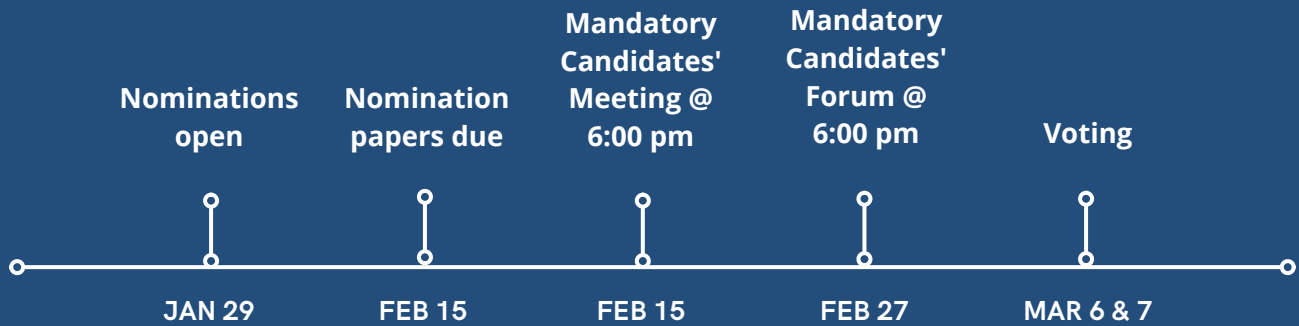
Please contact the DRO at augustanadro@gmail.com or Arlo Grundberg, Executive Director at grundber@ualberta.ca.

We advise that you attend one of our Election Information Sessions, times and locations TBD

Current members will be there to answer your questions!



Election Timeline



IMPORTANT CANDIDATE INFORMATION

CONTACTS

DEPUTY RETURNING OFFICER

Emm Loomis
augustanadro@gmail.com

KNOW WHAT TO EXPECT

ATTEND A Q & A INFO SESSION

We strongly advise that you attend an Information Sessions to ask questions, times and locations TBD

Learn more about roles and expectations for each position.

READ THE BYLAWS AND POLICIES

Go to www.asa.su.ualberta.ca/governance/elections for links to all pertinent policies for election procedures and governance roles.



MANDATORY COMMITMENTS

DEADLINE FOR NOMINATIONS

February 15 @ 4:00 pm. All nomination forms + a photo + a platform must be returned to the ASA Office or emailed to augsa@ualberta.ca.

Platforms can include an introduction, what position you are running for, and reasons why you would like to be elected to the ASC.

CANDIDATES' MEETING

February 15 @ 6:00 pm in the Wahkohtowin Lodge. This is mandatory for all candidates so the DRO can go over campaign procedures and rules.
Attendance is mandatory!

MANDATORY COMMITMENTS

CANDIDATES' FORUM

Feb 27 @ 6:00 pm in the Forum (TV area). This is an opportunity for voters to learn more about you.

Please prepare a 1 - 2 minute speech introducing yourself and highlighting your reason for running, goals, etc. **Attendance is mandatory!**

ELECTIONS RESULTS

March 7 @ 8:00 pm, location TBA. Candidates will gather to hear results. **Attendance is mandatory!**

CAMPAIGN INFORMATION

CAMPAIGN PERIOD

Campaigning begins after the Candidates' Meeting on February 26 and runs until March 7.

CAMPAIGN MATERIALS

The DRO must approve all campaign materials before they are posted or given out. More on this will be discussed at the Candidates' Meeting.

Once posters are approved, they can be put up on campus. **Please use scotch tape only.** No posters can be put on doors or windows and you must ask Residence staff for permission to put posters up in the residence buildings.

You are encouraged to include the voting days on your campaign material. They are March 6 & 7.

Use of ASA or U of A logos on campaign materials are strictly prohibited.

HOW TO GET STARTED

NOMINATION PACKAGE AND FORMS

Along with this package, you should also get the Nomination Forms package from the ASA Office.

The forms must be submitted to the ASA at augsa@ualberta.ca or to the ASA Office by 4:00 pm on Thursday, February 15.

Late submissions will not be accepted.

IMPORTANT DATES

Here are some important dates to keep in mind:

- January 29 - Nominations open
- February 15 - Nominations close @ 4:00 pm
- **February 15 - Candidates' Meeting @ 6:00 pm**
- February 26 - March 7 : campaigning period
- **February 27 - Candidates' Forum @ 6:00 pm**
- March 6 & 7 - Voting
- **March 7 - Election Results @ 8:00 pm**

If you are submitting nomination papers, the events in bold **are mandatory attendance for all candidates.**

We strongly encourage you to attend an information session to learn more about the positions, expectations, and timelines.

Nominations open January 29 - February 15, 2024 @ 4:00 pm
All Candidates Mandatory Meeting on February 15, 2024 @ 6:00 pm

POSITIONS

The following positions are up for election

ASA Executive

- President
- Vice President - Student Life
- Vice President - Finance
- Vice President - Communications

ASA Student Council Representatives

- Social Sciences (2)
- Science (2)
- Fine Arts & Humanities (2)
- Indigenous (1)
- International (1)
- Off Campus (1)
- Residence (1)



L1-010, Forum
780-679-1541
augsa@ualberta.ca
www.asa.su.ualberta.ca

Nominations open January 29 - February 15, 2024 @ 4:00 pm
All Candidates Mandatory Meeting on February 15, 2024 @ 6:00 pm